

Subject: Grades during Remote Learning
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To: Proviso Mathematics & Science Academy Recipients

Guidance for Students - Grades during Remote Learning

4th Quarter Assignments / Grades

Students, it is very important that you engage in the work your teachers are posting to Teams. All students are expected to complete all of the work your teachers assign. During this remote learning period, you will receive grades for the assignments you complete during 4th quarter and your 4th quarter grade will be based on that work. Our current grading system of (A,B,C,D) is in place. If you complete work equivalent to an “F,” you should re do that work for a better grade. For work not submitted, an “M” or blank means you must complete the work. “M” markings or blanks do not count towards credit attainment. **Students who do not complete enough assignments to earn a letter grade or "Pass" will be required to attend summer school to makeup the missing coursework.**

Summative Semester Grades

The chart below summarizes how your final semester grade will be determined. Your level of engagement and achievement during this Remote Learning through the end of 4th quarter matters. It is important for all of you to achieve the best grade you can during this time.

Students who do not complete enough assignments to earn a letter grade or a “Pass” will be required to attend summer school to makeup the missing coursework or recover the entire semester course.

If the quarter 3 grade is:	And the quarter 4 grade is:	The final semester grade will be:
A	A	A
	B or lower	Pass (P)
	NG – student did not complete enough assignments to earn a grade	Incomplete (I)
B	B or higher	B or higher
	C or lower	Pass (P)
	NG – student did not complete enough assignments to earn a grade	Incomplete (I)
C	C or higher	C or higher
	D or lower	Pass (P)
	NG – student did not complete enough assignments to earn a grade	Incomplete (I)
D	D or higher	D or higher
	F	Incomplete (I)
	NG - student did not complete enough assignments to earn a grade	NG

F	D or higher	D or higher
	F, NG	NG

Your semester grade will be based on the chart above, not the typical (40% Q3 + 40% Q4 + 20% Final). There will be no semester weighting.

You can see in the chart above, if you complete your assignments at acceptable levels, the final semester grade you earn for each class will either improve your 3rd quarter grade, maintain your 3rd quarter grade, or a grade of Pass (P)* will be issued for passing grades lower than 3rd quarter.

Students who earn an (NG) for semester 2 will have to recover the entire semester course in summer school.**

Students who earn an (I) for S2 and have to attend summer school to makeup the missing coursework from quarter 4.***

Students, you will be given multiple opportunities to raise all of your individual assignment grades to ensure your success. Please redo your assignments when necessary. Our teachers and counselors are all available to assist. Please reach out to them when help is needed.

Because the nature of the support you receive is different now, the grades you achieve during remote learning will not lower your academic standing from quarter 3, but you cannot earn credit without completing the work at acceptable levels. The grading practices above prioritize your learning and proficiency, and will not adversely affect you if you are unable to engage e-learning at acceptable levels. Our underlying sentiment is to “Do No Harm.”

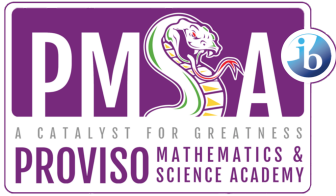
Quick guide to understanding “P” “I” and “NG”

Again, even with all of the available support, there may be circumstances in which you are unable to complete work or perform at acceptable levels. In these instances, a grade of “P” for pass, “I” for incomplete, or “NG” for no grade may be issued. These grades do not harm GPA.

*A grade of “P” will be issued for students whose performance in quarter 4, is lower than their performance in quarter 3, but the work is at a passing level. Students will earn course credit. The grade of “P” does not impact GPA, so the student will not see their GPA decrease due to the lower performance.

**A grade of “I” for incomplete will be given to students who do not complete most of their Remote Learning assignments but had a passing grade for quarter 3. No credit is earned for an incomplete. Students are required to attend summer school to makeup the missing coursework from quarter 4. Once a student fulfills the requirements, a grade of “P” for passing will be entered and the student will receive course credit.

***A grade of “NG” which means “No Grade” will be given to students who do not complete enough assignments to earn a grade. No credit is earned for an NG. If the NG is earned as the final semester grade, the student will have to recover the entire course in summer school. Once a student fulfills the requirements, a grade of “P” for passing will be entered and the student will receive course credit.



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